

Hands-on course , 2
day(s)
Ref : BDI

Participants

End-user in charge of the enterprise reporting and all people involved in the business decision support processes of the company.

Pre-requisites

Knowledge of desktop tools such as Excel. Knowledge of decision support environments would be an added-value.

Next sessions

Business Objects XI, Desktop Intelligence L1

OBJECTIVES

This course is intended for Webintelligence BO XI users. It will give them the opportunity to understand the concepts and enable them to master the query, reporting and analysis functionalities.

1) Introduction to Desktop Intelligence

2) Connectivity to the data with Desktop intelligence

3) Using the universes to create queries

4) Data analysis

5) Data Filtering and sorting

6) Modifying Queries using the universe

7) Calculations

8) Formulas, Local Variables and functions

Workshop

Learners will practice all topics covered, create queries and reports on actual examples.

1) Introduction to Desktop Intelligence

- Desktop intelligence description.
- Data analysis and presentation.
- Information sharing and security management.

2) Connectivity to the data with Desktop intelligence

- Connection to data sources.
- Creating a query in an existing document.
- Modifying a data provider.
- Document repository : importing and exporting.

3) Using the universes to create queries

- Universe definition.
- Creating and executing a simple query on a universe.
- Query panel.
- Applying conditions.

4) Data analysis

- Use of the rotation mode.
- Master/detail reports.
- Pivot tables and 3D diagrams.
- Visualising and deleting data.
- Data blocks management (delete, rename, redefinition).

5) Data Filtering and sorting

- Filtering the displayed data.
- Inserting, managing filters and creating complex filters.
- Controlling the order, sorting and multiple sorting of data.
- Using the ranking to view maximal and minimal values.
- Conflicts between ranking, filters and sorting.
- Hiding data columns and rows.
- Creating, activating and disabling alerters.

6) Modifying Queries using the universe

- User objects (creation, modification, delete).
- Applying complex conditions on queries.
- Sub queries and calculations.
- Using an existing query in a condition.
- Managing the condition groups.
- Use of AND/OR operators.
- Creating combined queries.

7) Calculations

- Adding simple calculations in reports.
- Count functions.
- Calculate with Dimension and Detail objects.

8) Formulas, Local Variables and functions

- Creating formulas and using the formulas editor.

- Creating a local variable.
- Using the calculation functions.